




 Fast تاروں سے ستاروں تک	<h1>Fast Cables Limited</h1>	Doc. Code	LMS/POL/02
		Version No.	02
	<h2>Policy for Confidentiality</h2>	Issue Date	07 Nov, 2023
		Revision Date	05 August, 2024

- Fast Cables Limited Testing Lab will not exert any undue pressure on its personnel regarding the confidential information obtained or created during the performance of laboratory activities.
- Fast Cables Limited Testing Lab will keep all the customer information confidential and will not disclose any customer related information including all bindings discussed in contracts without their prior consent.
- Fast Cables Limited Testing Lab will protect all the data, test results and any other confidential matters through:
 - i. Protection of test results from unauthorized access through restricted entry of the personnel in lab. Hard copies are protected in files and soft copies with password protection.
 - ii. Lab will exercise an effective visitor control by escorting them all the time.
 - iii. Lab will apply appropriate restrictions and protection against accessing the data in hard form as well as soft form.
- Fast Cables Limited Testing Laboratory will only release customer confidential information when required/ authorized by law to release the customer confidential/ contractual information and will prior inform the customer about the information provided.

Prepared By	Reviewed By	Approved By
		
AM-QA	QMR	COO/ CEO